












WEBSITE PRIVACY NOTICE – “CONTACT” FORM

PRIVACY NOTICE

According to European data protection law (Art.13, European Regulation 2016/679) the User acknowledges that **ELEMMASTER SPA Tecnologie Elettroniche** undertakes to process the User's personal data according to the principles of correctness, lawfulness and transparency and protection of confidentiality. Therefore, the User is informed that

	A. DATA CATEGORIES: object of the processing may be your personal data such as identification data (name and surname), contact data (e-mail address and phone number), and other personal data contained in the message of your request.
	B. DATA CONTROLLER: the data controller is ELEMMASTER SPA Tecnologie Elettroniche , located in VIA Garcia Lorca, 29 – 23871 LOMAGNA (LC) , VAT Number 01946180138 , and can be contacted at phone 039999121 or at mail elemaster@elemaster.com .
	C. SOURCE OF PERSONAL DATA: personal data are collected directly from the data subject
	D. PURPOSE AND LEGAL BASIS FOR PROCESSING DATA: the processing of your data, collected and stored in relation to the compilation of this form, has as its legal basis your consent and is carried out for the following purposes: <i>- Answer to your information request</i>
	E. RECIPIENTS AND CATEGORIES OF RECIPIENTS: within the limits relevant to the processing purposes indicated, your data may be communicated, if necessary, to other subjects related to processing activities, internal and external to the Data Controller, such as employees and assimilated, partners, consulting companies, private companies. Your data will not be spread in any way.
	F. TRANSFER OF PERSONAL DATA BETWEEN COUNTRIES: your personal data are not transferred to or accessed by entities outside the European Economic Area.
	G. DATA RETENTION PERIOD: in the absence of specific retention periods set out in this policy, your personal data will be retained only for as long as we need it to fulfil the purpose for which we have collected it, according to the “storage limitation principle” (Article 5 of GDPR) and, if applicable, as long as required by statutory retention requirements.
	H. RIGHTS OF THE DATA SUBJECT: each user is always entitled to request the Data Controller to access, correct or delete his data, limit the processing or the possibility of objecting to the processing, requesting data portability, revoking consent to the processing of data, claiming these and other rights provided by the GDPR through a simple communication to the Controller. The data subject can also lodge a complaint with a supervisory authority.
	I. OBLIGATION OF THE DATA SUBJECT TO PROVIDE PERSONAL DATA: we inform you that the provision of data is optional for some fields and for others (indicated by an asterisk) mandatory and their failure to provide involves the failure to perform the requested service.
	J. METHODS OF PERSONAL DATA PROCESSING: your personal data are processed manually and/or using IT and telecommunications tools. We use technical and organisational security measures in order to protect the Personal Data we have under our control against accidental or intentional manipulation, loss, destruction and against access by unauthorised persons.
	K. AUTOMATED DECISION-MAKING: we do not use automatic decision-making processes.