












PRIVACY NOTICE – FORM “WORK WITH US”

Dear User, **ELEMMASTER SPA Tecnologie Elettroniche**, cares about your privacy. Data that user can eventually transmit will be stored with methods that guarantee integrity and safety, fully respecting the data confidentiality regulation. We would like to inform you that the *European Regulation 2016/679 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data* (“GDPR” from now on) provides user protection, with particular regard to personal data processing. According to article 13, we inform You that:

	A. CATEGORIES OF DATA: personal data that are collected may include personal identifying information, contact information and other information from the curriculum vitae (training, professional experience, skills, interests, languages spoken) and any data of a particular nature (belonging to protected categories, information from which a disability can be deduced).
	B. DATA CONTROLLER: the data controller is ELEMMASTER SPA Tecnologie Elettroniche , located in VIA Garcia Lorca, 29 – 23871 LOMAGNA (LC) , VAT Number 01946180138 , and can be contacted at phone 039999121 or at mail elemaster@elemaster.com .
	C. SOURCE OF PERSONAL DATA: personal data are collected directly from the data subject.
	D. PURPOSE AND LEGAL BASIS FOR PROCESSING DATA: the processing of your data, collected and stored in relation to the compilation of this form, has as legal basis of the processing the execution of pre-contractual measures (Art. 6.1, letter B) GDPR), connected to the evaluation of the candidate through the data on your curriculum vitae. Any processing of special categories of personal data, included in the CV, has as its legal basis the need to fulfill the obligations and exercise the specific rights of the Data Controller in the field of labor law (Article 9.2 letter B), as clarified in the Provision of the Italian data Protection Authority no. 146/2019 "Provision containing the obligations relating to the processing of special categories of data".
	E. RECIPIENTS AND CATEGORIES OF RECIPIENTS: according to the listed finalities, your data could be communicated to private third parties, partners, consulting companies, private companies, third-party technical service providers, hosting providers, communication agencies. Your personal data will not be disclosed to the public or, in any case, to an indeterminate number of parties.
	F. TRANSFER OF PERSONAL DATA BETWEEN COUNTRIES: the data collected are not subject to transfer to third countries outside the European Economic Space.
	G. DATA RETENTION PERIOD: in the absence of specific retention periods set out in this policy, your personal data will be retained only for as long as we need it to fulfil the purpose for which we have collected it, according to the “storage limitation principle” (Article 5 of GDPR) and, if applicable, as long as required by statutory retention requirements.
	H. RIGHTS OF THE DATA SUBJECT: each user is always entitled to request the Data Controller to access, correct or delete his data, limit the processing or the possibility of objecting to the processing, requesting data portability, revoking consent to the processing of data, claiming these and other rights provided by the GDPR through a simple communication to the Controller. The data subject can also lodge a complaint with a supervisory authority.
	I. OBLIGATION OF THE DATA SUBJECT TO PROVIDE PERSONAL DATA: we inform you that the provision of data is mandatory, and the non-provision will result in the exclusion from the pre-selection process. For data of a "particular" nature, the provision is not mandatory and will not hinder the evaluation of the application.
	J. METHODS OF PERSONAL DATA PROCESSING: your personal data are processed manually and/or using IT and telecommunications tools. We use technical and organisational security measures in order to protect the Personal Data we have under our control against accidental or intentional manipulation, loss, destruction and against access by unauthorised persons.
	L. AUTOMATED DECISION-MAKING: we do not use automatic decision-making processes.